



NEW EASY WAY TO PAY YOUR WATER/SEWER BILLS And “It’s Free”

A new payment service is available from MAWA. This new service frees customers from writing checks, stamping and mailing payments, and eliminates late fees. Your water/sewer will be paid on time every time, even if you are on vacation, out-of town, or just forget.

Here’s How It Works

This is a direct debit service, similar to direct deposit. The exact amount of the bill is withdrawn from your checking account. The customer continues to receive the water/sewer bill showing usage, charges and credits as usual, and if there are any questions, will have enough time to call MAWA to delay payment, if necessary.

- ✓ allows your bank to deduct your water/sewer payment from your checking
- ✓ forwards your payment to MAWA for processing
- ✓ saves you time – no check to write and mail
- ✓ pays your bill on time, even if you’re out of town

Safe & Convenient

Automatic Payment is convenient, reliable, secure and completely confidential. Once you sign up for Automatic Payment and it becomes effective, a message appears on your bill stating that your bank has authorized Automatic Payment. There is **no added charge** for Automatic Bill Payment.

You will continue to receive a bill statement showing:

- ✓ the amount and cost of water/sewer you have used
- ✓ the date the payment will be deducted from your account
- ✓ the amount of payment
- ✓ a notation showing you have chosen the Automatic Payment Plan
(Allow time for processing. Please continue to pay your monthly bill as usual until a message appears on your bill stating that the bill will be paid by the AUTOMATIC PAYMENT PLAN)

You may cancel the Automatic Payment service by calling Customer Service at (814) 724-6057, Monday through Friday from 8:00 a.m. to 4:30 p.m. at least five (5) business days before the next payment deduction.

SIGN ME UP!

Complete the following form, make a copy for your records, enclose a “VOIDED” check from your checking account, and mail the completed form to MAWA.

Checklist: *(please complete checklist to ensure you have included all the required information)*

- Complete the following form
- Include a “VOIDED” check from your checking account
- Mail form to:

**Meadville Area Water Authority
18160 Rogers Ferry Road
Meadville, PA 16335**

Please call our customer service department at (814) 724-6057, Monday – Friday 8:00 a.m. to 4:30 p.m. if you have any questions about this free service.

Automatic Bill Payment Authorization Form

I authorize Meadville Area Water Authority (MAWA) to instruct my financial institution to begin electronic deductions from the account listed below. I understand that I control my payments, and if at any time, I decide to discontinue this payment service, I will notify MAWA at least five (5) business days before the next payment deduction.

CHECKLIST:

- Complete the following form (***PLEASE PRINT***)
- Include a "VOIDED" check from your checking account
- Mail completed form to:

Meadville Area Water Authority
18160 Rogers Ferry Road
Meadville, PA 16335

Account Number
(as it appears on your bill)

Customer Name
(as it appears on your bill)

Last

First

MI

Service Address
(as it appears on your bill)

Billing Address
(where bill is mailed for payment)

Address:

City: _____ *State:* _____ *Zip:* _____

Financial Institution

Name:

Address:

Bank Phone Number: _____

Checking Account

Include a "VOIDED" check from your checking account with this application

Account Number

Consult your bank for account number

Routing Number

Consult your bank for routing number

Name of Account Holder

Please Print

Date

Signature of Account Holder

DayTime Phone (Required)

Email